



**STEP 1**

Enter the **URL** and **Click OK**.

**STEP 2**

Enter your **Username** and **Password** and **Click OK**.

**STEP 3**

Select **Position** and **Incident** and **Click OK**.

**STEP 4**

Enter **contact Info** and **Click OK**.

**STEP 5**

Interact with **Control Panel**.

**Team activities** should be logged here

**Check-in for the Incident** is here

**Missions and Tasks** are found here

**Significant Events** can be viewed here

To log out of WebEOC, select the **Log Off** button.

Select the **Incident** name to log in to a different incident.

You can change your **position** by clicking on current position and selecting another.

Items in **red** have new information posted to them.

**PLEASE NOTE:** Updates to **Facility Status** and postings from the **Activity Log** to **Statewide Events** are visible to all users.

If you have questions, you can contact **Mike Wilson** at **501-280-4020** or at **Michael.Wilson@arkansas.gov**

